



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Joel A. Nark

Commissioner Stacy Connole

Civil Service Commission

Commission Chair Amy S. Bonfrisco

Commissioner Angelique M. Davis

Commissioner Mary Wideman-Williams

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Administrative Staff Assistant

Joint Special Meeting of the Public Safety Civil Service Commission and Civil Service Commission

January 22, 2020

Approved February 24, 2020 (CSC)

Approved March 5, 2020 (PSCSC)

Call to Order: Public Safety Civil Service Commission Chair Joel Nark called the Special Joint meeting to order at 2:02 pm. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance by Telephone:

Commission Chair Joel Nark (PSCSC)

Commission Chair Amy S. Bonfrisco (CSC)

Commissioner Stacy Connole (PSCSC)

Commissioner Angelique M. Davis (CSC)

In Attendance:

Pam Inch, Sr. Executive Recruiter, SDHR

Teresa Chen, Assistant City Attorney

Teresa Jacobs, Administrative Staff Assistant

Public Comment: No one signed up to speak.

1. Executive Session: Evaluation of Executive Director Applicant/Qualifications

The Commission went into Executive Session at 2:03 pm to evaluate the qualifications of the applicants for the Civil Service and Public Safety Civil Service Commission's Executive Director position. The Executive Session ended at 2:54 pm. The commission analyzed the three candidates and determined that Ms. Scheele had the necessary experience, skill set and strong background to select as the appointee for the position. Commission Chair Amy Bonfrisco moved to appoint Ms. Scheele as the Executive Director. Commissioner Davis seconded the motion. The motion was approved by acclamation of all commissioners in attendance. The Commissioners supported the salary recommendation presented by Ms. Inch who will present Ms. Scheele with an offer letter.

2. **Old/New Business/Update:** The Commissioners agreed to cancel the January 27, 2020 Special Joint Meeting.

Adjourn: No other business was before the Commissions. Commission Chair Nark adjourned the meeting at 2:54 am.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 2/24/2020

/s/ Amy S. Bonfrisco 2/24/2020

Teresa R. Jacobs Date: 2-24-2020

Teresa R. Jacobs, Administrative Staff Assistant

Amy Bonfrisco Date: 02/23/2021

Amy S. Bonfrisco, Chair
Civil Service Commission

Respectfully Submitted By:

/s/ Teresa R. Jacobs 3/5/2020

/s/ Joel A. Nark 3/5/2020

Teresa R. Jacobs Date: 3-5-2020

Teresa R. Jacobs Administrative Staff Assistant

J. A. Nark Date: 02/23/2021

Joel A. Nark, Chair
Public Safety Civil Service Commission

02/23/2021

Signature: *Amy Bonfrisco*
Amy Bonfrisco (Feb 23, 2021 10:24 PST)

Email: AMY.BONFRISCO@SEATTLE.GOV

Signature: *JAN*
J. A. Nark (Feb 23, 2021 13:48 PST)

Email: j.nark@comcast.net

City of Seattle Civil Service Commissions

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